



## Child Safeguarding Statement

Dunboyne Junior Primary School is a primary school providing primary education to pupils from Junior Infants to Second Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), [the Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post-Primary Schools \(revised 2023\)](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of Dunboyne Junior Primary School has agreed the Child Safeguarding Statement set out in this document.

1. The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* as part of this overall Child Safeguarding Statement
2. The Designated Liaison Person (DLP) is Orla Mahon
3. The Deputy Designated Liaison Person (Deputy DLP) is Andrea O'Carroll
4. The Relevant Person is Orla Mahon  
(*The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. This person can also be the DLP*)
5. The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:


The school will:


recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations; fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children; fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters; adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect; develop a practice of openness with parents and encourage parental involvement in the education of their children; and fully respect confidentiality requirements in dealing with child protection matters.


The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6. The following procedures/measures are in place:
  - In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

 Station Road, Dunboyne, Co. Meath, A86 HW57

 [www.dunboynejps.ie](http://www.dunboynejps.ie)

 [office@dunboynejps.ie](mailto:office@dunboynejps.ie)

 01-8252807



In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school -

Has provided each member of staff with a copy of the school's Child Safeguarding Statement  
Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement  
Encourages staff to avail of relevant training  
Encourages Board of Management members to avail of relevant training  
The Board of Management maintains records of all staff and Board member training

In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.

All registered teachers employed by the school are mandated persons under the Children First Act 2015.

In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

The various procedures referred to in this Statement can be accessed via the school's website, the gov.ie website or will be made available on request by the school.


**Note:** The above is not intended as an exhaustive list.

This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.


This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on 26<sup>th</sup> September 2023.

This Child Safeguarding Statement was reviewed by the Board of Management on 26<sup>th</sup> September 2023.


Signed: 


Chairperson Board of Management  
Date 26<sup>th</sup> September 2023


Signed: 

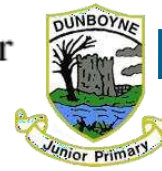
Principal/Secretary to the Board of Management  
Date 26<sup>th</sup> September 2023

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## Written Assessment of Risk

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*, the following is the Written Risk Assessment of Dunboyne Junior Primary School.

List of school activities	The school has identified the following risk of harm in respect of its activities –	The school has the following procedures in place to address the risks of harm identified in this assessment
Daily arrival and dismissal of pupils	Risk of harm due to inadequate supervision of children	<p>-</p> <p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets etc.</p> <p>All school personnel are provided with a copy of the school's <i>Child Safeguarding Statement</i></p> <p>The <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> are made available to all school personnel</p> <p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i> and its Addendum (2019)</p> <p>The school implements in full the SPHE / Stay Safe Programme</p> <p>Dismissal supervised by teachers</p> <p>Relevant staff are aware of court orders in place for specific children</p>
Recreation breaks for pupils	Risk of harm due to inadequate supervision of children	The school has a yard/playground supervision policy to ensure appropriate supervision of children during,

	Risk of child being harmed by another child	<p>assembly, dismissal and breaks and in respect of specific areas such as toilets etc.</p> <p>The school has in place a policy and procedures for the administration of First Aid</p> <p>The school has in place a Code of Behaviour for pupils Zippy's Friends Programme</p>
Classroom Teaching	Risk of child being harmed in the school by a member of school personnel	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting</p> <p>The school has a code of conduct for school personnel (teaching and non-teaching staff)</p> <p>Glass panel in the doors</p> <p>Other adults visit or are present</p> <p>Other children present</p> <p>Staff are Garda Vetted</p>
One-to-one teaching	Risk of child being harmed in the school by a member of school personnel	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting</p> <p>The school has a code of conduct for school personnel (teaching and non-teaching staff)</p> <p>The school has in place a policy and clear procedures for one-to-one teaching activities</p> <p>Glass panels in the doors</p> <p>Open door</p>
Outdoor teaching activities	<p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p>	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting</p> <p>The school has a code of conduct for school personnel (teaching and non-teaching staff)</p> <p>The school has a Health and Safety Policy</p> <p>Children are provided with clear instructions in advance of leaving the classroom</p> <p>Children work under the supervision of the teacher</p> <p>Children work within the school grounds</p> <p>The teacher monitors the work and interactions of all pupils.</p>
Online teaching and learning remotely	Risk of harm caused by member of school personnel communicating with pupils in an inappropriate	The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents

	<p>manner via social media, texting, digital device or other manner</p> <p>Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms</p>	<p>The school has in place a policy governing the use of smart phones and tables devices in the school by pupils as per Circular 38/2018</p> <p>Remote Teaching and Learning Policy</p>
Sporting Activities	<p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p>	<p>The school has in place a policy and procedures for the administration of First Aid</p> <p>The school has in place a Code of Behaviour for pupils</p> <p>The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting</p> <p>The school has a code of conduct for school personnel (teaching and non-teaching staff)</p> <p>Transport is arranged by the school</p> <p>Garda vetting is required by all volunteers</p> <p>Changing of gear takes place before the activity in the school</p> <p>All children must return to school</p> <p>In-school activities are supervised by each class teacher.</p> <p>Children wear gum-shields</p> <p>Children wear helmets</p>
School outings/trips	<p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p>	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting</p> <p>The school has a code of conduct for school personnel (teaching and non-teaching staff)</p> <p>The school complies with the agreed disciplinary procedures for teaching staff</p> <p>The school has in place a policy and clear procedures in respect of school outings</p> <p>Teachers supervise the changing of gear</p> <p>Children must return to school</p> <p>Children must wear the school uniform</p>
Use of toilet/changing areas in the school	<p>Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</p>	<p>Supervision Policy</p> <p>The school has a Special Educational Needs policy</p> <p>The school has an Intimate Care Policy in respect of students who require such care</p>

	<p>Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities</p> <p>Risk of harm to child while a child is receiving intimate care</p>	
Annual Sports Day	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of harm due to inadequate supervision of children</p> <p>Risk of harm due to bullying of child</p>	<p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</p> <p>The school has in place a policy and procedures for the administration of First Aid</p> <p>The school has in place a Code of Behaviour for pupils</p>
Fundraising Events involving children	<p>Risk of harm due to inadequate supervision of children</p> <p>Risk of harm due to inappropriate relationship/communications between child and another child or adult</p>	<p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during, dismissal and breaks and in respect of specific areas such as toilets etc.</p> <p>The school has in place a policy and procedures for the administration of First Aid</p> <p>The school has in place a Code of Behaviour for pupils</p>
Use of off-site facilities for school events	<p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons</p>	<p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</p> <p>The school has in place a policy and clear procedures in respect of school outings</p> <p>The school has in place a Code of Behaviour for pupils</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p>
School transport arrangements including use of bus escorts	<p>Risk of child being harmed in the school by a member of school personnel</p>	<p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</p>

	Risk of child being harmed in the school by another child	The school has in place a policy and clear procedures in respect of school outings The school has in place a Code of Behaviour for pupils The school has an intimate care policy/plan in respect of students who require such care The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting Training provided to bus escorts, when available
Care of children with special educational needs, including intimate care where needed	Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities Risk of harm to child while a child is receiving intimate care Risk of harm due to bullying of child Risk of child being harmed in the school by a member of school personnel	The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i> The school has a Special Educational Needs policy The school has an intimate care policy/plan in respect of students who require such care The school has in place a policy and procedures for the administration of medication to pupils The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting
Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities Risk of child being harmed in the school by a member of school personnel	Code of Behaviour The school has a Health and Safety Policy The school has in place a Code of Behaviour for pupils Mason, Hayes & Curran training on Managing Challenging Behaviour 2022
Management of provision of food and drink	Risk of harm due to inadequate supervision of children in school	Aladdin database is updated regularly Children are coded by colour At risk children are on display in folder for substitutes etc with parental consent.
Administration of Medicine	Risk of harm due to inadequate supervision of children in school	The school has in place a policy and procedures for the administration of medication to pupils Training arranged as required
Administration of First Aid	Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities Risk of harm due to inadequate supervision of children in school	The school has a Health and Safety Policy The school has in place a policy and procedures for the administration of First Aid Doors must remain open when administering First Aid Training for all teaching and SNA staff in 2022 Records kept in the incident report book
Curricular provision in respect of SPHE, RSE, Stay Safe	Risk of child being harmed in the school by a member of school personnel	RSE Policy The school implements in full the Stay Safe Programme The school implements in full the SPHE curriculum

	<p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p>	
Prevention and dealing with bullying amongst pupils	<p>Risk of harm due to bullying of child</p> <p>Risk of harm due to inadequate supervision of children in school</p>	<p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The school has in place a Code of Behaviour for pupils</p> <p>Zippy's Friends Programme</p>
Training of school personnel in child protection matters	<p>Risk of harm not being recognised by school personnel</p> <p>Risk of harm not being reported properly and promptly by school personnel</p>	<p>The school –</p> <ul style="list-style-type: none"> <li>○ Has provided each member of school staff with a copy of the school's Child Safeguarding Statement</li> <li>○ Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement</li> <li>○ Encourages staff to avail of relevant training</li> <li>○ Encourages board of management members to avail of relevant training</li> <li>○ Maintains records of all staff and board member training</li> </ul>
Use of external personnel to support the curriculum	<p>Risk of child being harmed in the school by volunteer or visitor to the school</p>	<p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p> <p>The school has in place a policy and procedures for the use of external sports coaches</p> <p>The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting</p> <p>The class teacher must remain with their class when supported by external personnel.</p>
Use of external personnel to support sports and other extra-curricular activities	<p>Risk of child being harmed in the school by volunteer or visitor to the school</p>	<p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p> <p>The school has in place a policy and procedures for the use of external sports coaches</p> <p>The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting</p> <p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p>



		The class teacher must remain with their class when supported by external personnel
<p>Care of pupils with specific vulnerabilities/needs such as</p> <ul style="list-style-type: none"> <li>- Pupils from ethnic minorities/migrants</li> <li>- Members of the Traveller community</li> <li>- Lesbian, gay, bisexual or transgender (LGBT) children</li> <li>- Pupils perceived to be LGBT</li> <li>- Pupils of minority religious faiths</li> <li>- Children in care</li> <li>- Children on Tusla's Child Protection Notification System (CPNS)</li> <li>- Children with medical needs</li> </ul>	<p>Risk of harm due to bullying of child</p> <p>Risk of harm due to racism</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities</p>	<p>The school has a Health and Safety Policy</p> <p>The school has a Special Educational Needs policy</p> <p>The school has an intimate care policy/plan in respect of students who require such care</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The school has in place a Code of Behaviour for pupils</p>
<p>Recruitment of school personnel including:</p> <ul style="list-style-type: none"> <li>- Teachers/SNAs</li> <li>- Caretaker/Secretary/Cleaner</li> <li>- Sports Coaches</li> <li>- External Tutors/Guest Speakers</li> <li>- Volunteers/Parents in school activities</li> <li>- Visitors/contractors present in school during school hours</li> <li>- Visitors/contractors present during after-school activities</li> </ul>	<p>Risk of child being harmed in the school by a member of school personnel</p>	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting</p> <p>All school personnel are provided with a copy of the school's <i>Child Safeguarding Statement</i></p> <p>The <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> are made available to all school personnel</p> <p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i> and its Addendum (2019)</p>
<p>Participation by pupils in religious ceremonies/religious instruction external to the school</p>	<p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities</p>	<p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p> <p>Aladdin database is regularly updated</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>Children only attend ceremonies with parental consent or consent to attend but not participate</p> <p>Children who are not attending are supervised by staff completing independent work assigned by the class teacher</p>

Use of Information & Communication Technology by pupils in school, including social media	Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school Risk of harm due to bullying of child Risk of harm due to inadequate supervision of children in school	The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i> Restricted access to the internet The school has in place a policy governing the use of smart phones and tables devices in the school by pupils as per Circular 38/2018 The school has in place a Code of Behaviour for pupils
Application of Sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones, etc.	Risk of harm due to inadequate Code of Behaviour Risk of child being harmed in the school by another child	The school has in place a Code of Behaviour for pupils
Students participating in work experience in the school	Risk of child being harmed in the school by volunteer or visitor to the school	The school has in place a policy and procedures in respect of students undertaking work experience in the school Student must be supervised by the relevant teacher
Student teachers undertaking training placement in the school	Risk of child being harmed in the school by volunteer or visitor to the school	The school has in place a policy and procedures in respect of student teacher placements Student teacher must be supervised by the relevant teacher
Use of video/photography/other media to record school events	Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner	Parental Permission is required and recorded on Aladdin The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents
After school use of school premises by other organisations	Risk of child being harmed in the school by another child Risk of child being harmed in the school by volunteer or visitor to the school Risk of harm due to inadequate supervision of children in school	Use of school Policy Garda Vetting The school has in place a policy and procedures for external persons working in the school The school has in place a policy and procedures for the use of external sports coaches The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting
Use of school premises by other organisations during school day	Risk of child being harmed in the school by another child Risk of child being harmed in the school by volunteer or visitor to the school	The school has in place a policy and procedures for external persons working in the school The school has in place a policy and procedures for the use of external sports coaches

	Risk of harm due to inadequate supervision of children in school	The school adheres to the requirements of the Garda vetting legislation and relevant DE Circulars in relation to recruitment and Garda vetting
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**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

Signed: 

Chairperson, Board of Management

Date: 12<sup>th</sup> December 2023.

Signed: 

Principal / Secretary to the Board of Management

Date: 12<sup>th</sup> December 2023.